



MINUTES OF THE RUBINSTEIN-TAYBI SYNDROME SUPPORT GROUP
ANNUAL GENERAL MEETING 2016

Held at 5.00pm on Friday 20th May 2016

At Hilton Metropole Hotel, NEC Birmingham, Pendigo Way, Birmingham, West Midlands B40 1PP

Committee Present

Siobhan Lund **SL** (*chair*), John Peat **JP**, Andrea Simpson **AS**, Mags Ruck **MR**, Dawn Elliker **DE**,
Charlotte Baron **CB**

Apologies: Barbara Baron, Max Aldred

It was noted that membership in attendance reached quorum.

1. Welcome and Introductions

SL opened the meeting and welcomed those present. The committee members briefly introduced themselves.

2. Resolution: To adopt the minutes of the Rubinstein-Taybi Syndrome Support Group AGM 2015

The Resolution was passed by vote (show of hands) – Proposed by Jim Aldred and seconded by Kevin Elliker

3. Matters arising from the minutes

There were no matters arising

4. Chair's report

SL gave a brief presentation on the year's highlights and that the conference has been the main focus of the group last year.

The RTS Support Group continues to have close links with the psychology team at the University of Birmingham.

5. Treasurer's report

DE gave a presentation on a summary of the Financial Report which had been copied to all attendees and full set are available if anyone wished to see them.

The accounts have already been audited by our accountant and agreed by the committee. During 2015 and not for the first time, we changed banks. Charities Aid Foundation Bank is now better able to meet our needs as a charity and so far we have been impressed with their services.

Income for 2015: £29,645

Compared to the income over the last 3 years (£41,076 in 2014 and £41,773 in 2013), this is a significant reduction in income for no apparent reason, but with £10,000 less income it will impact on what the charity is able to offer.



Virgin Money was a new online platform that we set up last year at the request of a supporter, but to date it hasn't been used well. Just Giving continues to be used, but there has been a reduction in this too.

Our fundraising events, such as Golf Days and Sportsman's Dinner continue to be successful but the Annual prize draw has seen a downfall, so going forward we need to address this reduction
Expenditure for 2015: £26,131

This has been pretty static on previous years, including items such as newsletters, meetings and printing etc. With planning of events (in particular the international conference) happening in advance we made decision to continue as planned despite reduced income. That, however can't and won't happen going forward.

Finally on behalf of the committee DE thanked all of those who have contributed and supported us throughout the year. We couldn't do what we do without our supporters.

Members were invited to ask any questions; which there were none.

JP thanked DE for being the charities treasurer

JP then made a plea to all members present to encourage fundraising which has proven to be the main reason for a lack of income.

6. Resolution: to receive the annual accounts for the year ending 31st December 2015

The resolution to receive the Accounts was passed by vote (show of hands) – Proposed by Eddie Grabczewski and seconded by Andrea Simpson

7. Resolution: to re-appoint the following directors retiring by rotation in accordance with the Company's articles of association: John Peat, Mags Ruck and Dawn Elliker

John Peat, Mags Ruck and Dawn Elliker were re-appointed by vote (show of hands) – proposed by Marjorie Aldred and seconded by John Rothwell

8. Any other Business

SL informed members that MR has handed in her resignation to be effective from the next AGM in 2017 and we are very grateful that she is continuing for the next year.

SL went onto thank AS for all her years being part of the RTS committee as this will be her last meeting as part of the committee.

With there being no other business the meeting closed at 5.30pm.

Date and time of the next AGM in 2017 will be arranged in due course.