



## RTS Support Group Xmas Family Day 2017

Dear all

Your RTS Support Group committee are delighted to welcome you to our Xmas Family Day and we are looking forward to welcoming a very special visitor. Below is the outline itinerary for the day. We are still waiting to confirm speakers but updates will be on our website as soon as possible.

### General Event information:

**Date:** Saturday, 2<sup>nd</sup> December 2017

**Venue:** Letchworth Hall Hotel, Letchworth Lane, Letchworth Garden City SG6 3NP

**Time:** Registration open from 9.00am and the event will finish at 4pm

**Cost:** Adult: £25 (Children over 12)  
Child: £15 (Children 5 – 12)  
Child: no charge (children under 5)  
RTS: no charge  
Carer: no charge (Please allocate one person per family as a carer)

### Itinerary:

09.00	Registration – refreshments available Creche open
09.45	Welcome, outline of the day's programme
10.00	Jane Waite - TBC
10.30	Speaker 1 – details TBC
11.15	Refreshment break
11.45	Speaker 2 or Q & A session – details TBC
12.30	Lunch break
13.45	Celebration of Achievement ) See note below RTS Has Talent )
15.00	Our special visitor arrives
16.00	Close



**Crèche:** Crèche available from 9am to 12.30pm. We will take bookings prior to the event and you will be contacted with details on how to book. You MUST book your place as we have limited space.

There will also be an unsupervised play area. Please note parents are responsible in this area.

**Tombola and On the Day Raffle:** We will have a tombola, on the day raffle with 1st prize a 32" TV. We would be grateful if you could bring along a tombola and/or raffle prize.

**RTS Has Talent and Celebration of Achievements:** Every small step our RTS individuals make is a major achievement and we want to celebrate. We will have a presentation show at the beginning of RTS Has Talent session. If you take a look at the latest newsletter you will see the “Wow – we are so proud” page. This is what we are looking for. Snippets and a photo(s) of the great things that are being achieved. We will introduce this going forward into every event and every newsletter to ensure we recognise these successes.



Snippets and photos to Maxine Aldred, Event Co-ordinator via [maxinealdred@hotmail.co.uk](mailto:maxinealdred@hotmail.co.uk).

I hope that I have covered everything in this letter, but please do not hesitate to contact me if you have any queries. Details of speakers, etc will be posted to our website ([www.rtsuk.org](http://www.rtsuk.org)) once confirmed. Further information regarding crèche booking will be sent via email to those families booking for the day.

The RTS Support Group committee look forward to welcoming you to Letchworth Hall Hotel.

All the best.

Maxine Aldred, Event Co-ordinator

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